

**UUFM Board Meeting Minutes
November 4, 2021 @ 6:00 p.m.**

Present:

Bob Finley, President
Todd Schweim, Vice President
Liz Kipp, Treasurer
Mae Gagnon, Secretary
Kathryn Vonderharr, Member at Large
Deb Fitzloff, Member at Large
Cheiron McMahill, Member at Large
Penny Herickhoff, Past President
Rev. Rita Capezzi, Minister

Chalice Lighting: “We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth, and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.”

Personal check-in: Everyone present shared what they are grateful for.

Board covenant review

Welcome Guests/Visitors: Tony Filipovitch was present.

Review agenda for additions/corrections: Bob stated that a brief discussion of partially re-opening the Fellowship for in-person Sunday worship would be added as a “Discussion” item.

Consent Agenda: Items included October Board Minutes, Ministry Report, Treasurer’s Report, Attendance Report, Minutes of Personnel Committee and Finance Committee, and member resignation.

Liz motioned to accept the agenda. Todd seconded. The vote was unanimous in favor and the motion passed.

ANNOUNCEMENTS

Completion of third-year ministerial renewal: Rev. Rita’s paperwork has been submitted and a decision will be determined by the governing body mid-February. The Committee of Shared Ministry may shift to a global ministry review while the Board will assess the minister’s progress moving forward.

REPORTS

Ministry Highlights: 1) Rev. Rita stated that a projector is crucial for successful, inclusive hybrid worship services. Hybrid service will require a small team of greeters to be trained, and the tech squad will need to continue recruiting volunteers and receive more training as well. Sign-up Genius would be utilized for

assigning Sunday volunteers. 2) UUFM is turning 70 years old in 2022, and it is a time to reflect and celebrate and gather historical records to share with the congregation.

Grant writing as a funding source: Tony shared his grant funding and stated it will take significant time to receive word from any foundation once applications are submitted. This work is best suited toward more non time-sensitive projects/programs such as obtaining grant funds to facilitate guest speakers and workshops.

ACTION ITEMS

Projector Proposal: Due to recent generous gifts to the UUFM, the Fellowship now has the means to obtain a large projector which will allow for hybrid worship services (and be of use for other future events as well). Mae made a motion for the UUFM to proceed and purchase the projector. Todd seconded. All were in favor and the motion carried.

DISCUSSION ITEMS

Stewardship: The Stewardship Task Force is looking into hiring a consultant, but based on a likely scheduling timeline, the task force may not be able to receive the consultant's resulting report until spring which is less than ideal.

Tony discussed the possibility utilizing a larger than average pledge campaign model and stated that relying on more Fellowship members would both help create personal connections as well as fulfill Stewardship's mission. The task force seeks to move toward a "sustaining member" approach and away from "pledging". All Board Members are to fill out the "Forth Stewardship Development Program" survey and submit to Tony for tabulation. Further discussion will happen at next month's Board meeting.

Review of revisions to the definition of membership contained in UUFM by-laws: Progress was made on refining language regarding UUFM membership. The Board will continue to make revisions via Dropbox and be ready to review a revised draft of the by-law for the December Board meeting.

Governance and Ministry, Chapter 5: The Job of the Board: Reviewing this chapter of *Governance and Ministry* was deferred to December's meeting.

Partial re-opening of the Fellowship for in-person Sunday service: All present discussed what safety protocols would be required for a potential partial re-opening of the Fellowship and how volunteers would be needed to help services run smoothly. Items considered included limiting seating availability, (potentially requiring) prior registration, wearing masks, and encouraging fully vaccinated members to attend in person. Todd motioned that ministry staff and recruited member volunteers plan for re-opening the Fellowship to limited Sunday in-person worship starting on December 5th. Cheiron seconded. All were in favor and the motion passed.

Todd motioned to adjourn, and Liz seconded. The meeting ended at 8:07 p.m.

Next Board Meeting: Thursday, December 2, 2021 @ 6:00 p.m.