

**Minutes**  
**UUFM Board Meeting**  
**July 20, 2016 6:00 PM – 8:10 PM**

**Attendance:**

Tony Filipovitch, Vice President  
John Knox, Treasurer  
Diane Dobitz, Member at Large  
Carrie Rice, Past President  
Becky Rossow, Scribe

**Not present:**

Nancy Cramblit, President  
Henry Panowitsch, Member at Large  
Marlene Stein-Greiner, Member at Large  
Tricia Nienow, Member at Large  
Rev. Don Cameron, Minister

**Chalice Lighting and Board Covenant** (read congregational covenant)

**Review Agenda**

- Add discussion of year-long ad in “Where to Worship” section of MSUM Reporter
- Note that there will be discussion only on action items as there was not a quorum

**Approval of June minutes** – to be approved at August Board meeting

**Treasurer’s Report**

- Written report submitted
- Accompanist separated out of Worship budget for tracking purposes, now has its own line in budget
- John discussed the trade offs between debt and assets in relation to paying off the investors now or continuing on the original schedule for payoff. There will be further discussion in the Finance committee and a recommendation for the Board at the August Board meeting.
- Note the budget bottom line shows a surplus for FY16 of \$17,900 rather than the budgeted (\$19,762) deficit. This leaves us in a better position to deal with the upcoming mortgage.

**Attendance Report**

- Written report submitted

**Action Items** (no votes, discussion only)

- Review Board job description with one revision to add VP to last bullet point under personnel – Tony will get consensus via email
- Endowment Fund policy – for approval at August Board meeting
- Finance committee recommendations for use of Cheryl Lee Funds – Finance did not meet this week and will have a recommendation for the Board in August

## **Discussion Items:**

### **Developmental Ministry**

- Tony and Nancy met with two representatives at the Midwest Leadership School training and learned more about the timeline for developmental ministry. The plan is as follows:
  - Bring the consideration of developmental ministry to the Board and Chair Retreat in August
  - Hold congregational Listening Circles in August and September
  - Discuss at congregational meeting in October and forward recommendation from the congregation to the Board
  - October or November (depends on timing of congregational meeting) the Board will vote on the decision to go the direction of developmental ministry or not
  - If the Board votes to go for developmental ministry, UUA searches for an appropriate placement depending on our needs at which point the Board accepts or declines

### **Congregational Fitness for Ministry**

- Survey results averaged 3 for each item
- With averages the total score was 15

### **Long-range Plan review**

- Discussion of each goal area
- Tony will write up revised version and send to Board members for further discussion at August Board meeting

### **Template for committee job description**

- No comments
- For approval at August Board meeting

### **Year-long ad in MSUM Reporter**

- Need approval for \$200 2" x 2 column ad that would run monthly in the "Where to Worship" section of the paper
- Tony will seek executive consensus/approval as deadline is coming before the next Board meeting

### **Paper Reduction**

- To try to reduce our use of paper at Board meetings and be conscious of Linda's work time, Tony will check with other Board members about their access to Board materials via email, Dropbox, etc. or if paper copies are needed. One copy will be available at each meeting for visitors.

### **Accompanist**

- Proposed budget for accompanist may not be sufficient for current contractor (budgeted is \$25/rehearsal, \$50/service – request is for \$40/rehearsal, \$50/service). John will run the numbers and communicate with other Board members as a decision may need to be made before the next Board meeting.

Adjournment at 8:10 PM

**Tasks:**

Tony – email consensus regarding Board job description revision to add VP to last bullet point under personnel

Tony – send revised version of long-range plan to Board members in preparation for further discussion at August Board meeting

Tony – seek executive consensus/approval for year-long ad in MSUM Reporter

Tony – check with Board members regarding access to Board materials and if a paper copy is needed for each at the monthly meeting

John – run numbers on accompanist and communicate with Board members if a budget decision needs to be made before the August Board meeting

All – review revised long-range plan before August Board meeting