

Minutes
UUFM Board Meeting
April 19, 2017, 6:00 PM–8:25 PM

Attendance:

Nancy Cramblit, President
Tony Filipovitch, Vice President
John Knox, Treasurer
Barrie Evans, Secretary
Diane Dobitz, Member-at-Large
Henry Panowitsch, Member-at-Large
Tricia Nienow, Member-at-Large
Rev. Don Cameron, Minister
Carrie Rice

Not in Attendance:

Marlene Stein-Greiner, Member-at-Large

Check-in

Chalice Lighting

Visitors' Forum

- No visitors.

6:00 Greeting and Check-In

Two UUA reports copied for reading: "Sanctuary Toolkit" & "Queering Reproductive Justice Toolkit." Reports to be placed in Library.

Reminder: Sunday offering counting is a Board responsibility. Need 2 volunteers every Sunday.

6:05 Chalice Lighting and Board Covenant: We light our chalice to remind us of our Gratitude to be of service, our role in the ministry of this church, and of Our Connection to Unitarian Universalists everywhere. Let us begin in love.

6:10 Review agenda for adds/revisions

Add under New Business: Audit Committee for Finance, Membership Committee Job Description

6:15 Visitor's Forum Visitors are welcome to address the Board on any item on the agenda or to bring new business at this time, though new business will likely be tabled until next meeting.

6:20 Consent Agenda (All items are in Current Board Meeting Folder; Consent agenda is not debatable, although any member may request that any item be removed from the consent agenda before the vote is taken)

- **Motion:** Remove Treasurer's Report from Consent Agenda. Moved: Diane Dobitz
Second: Tricia Nienow. Unanimous vote.
- Reports (March minutes, CFD, Minister, Treasurer, Attendance)
 - **Treasurer's Report:**
 - Income ahead of budgeted
 - Expenses behind budgeted (mostly due to "savings" in vacant CFD & Choir positions)
 - Results in net positive operating income projected for year
 - *But* Debt Service is much higher than budgeted, due to paying off the investors so we can have a single mortgage payment come May 1 when the new mortgage begins.
 - Parsonage income more than covers mortgage & debt service payments

Old Business

- Update on Developmental Minister: we have no new information from the UUA regarding this.
 - Tony is making a contingency plan should the UUA try to contact him while he is on vacation between 5/9/17 and 5/24/17.
 - John Knox, Trish Nienow and Kim Evans are all available to step in as contacts.
- An interim Choir Director has been hired.
- A CFD Coordinator has been identified. She will respond to the Board after July 1.
 - A number of volunteers have stepped forward to fill in until a CFD Director is in place.
- A document describing the Personnel decision-making process is currently being worked on.
- Nancy and Denny Cramblit, Tricia Nienow, John Knox and Tony Filipovich are delegates to the MidAmerica UUA Regional Assembly.
- Work continues on the Safety policy.

New Business

- Henry Panowitsch will be the UU Board Member helping with the finance audit.
- EdJ Committee job description.
 - **Motion:** by Tricia Nienow, 2nd by Tony Filipovitch: Approve the EdJ Committee job description with an amended meeting time. Sunday morning meetings with the minister seem impractical. Diane will arrange these meetings with the Developmental Minister starting in August. Approved.
- Membership Committee job description.
 - **Motion:** by Diane Dobitz, 2nd by Tony Filipovitch: Approve the Membership Committee job description.
- Conflict-of-Interest policy.
 - **Motion:** by Tony Filipovitch, 2nd by Barrie Evans: Approve Conflict-of-Interest policy. With adoption of this policy, we will track absences of UU Board members from July 1, 2017 on. Approved.

- Review by-law revisions made by Nancy.
 - **Motion:** by John Knox, 2nd by Tony Filipovitch: Approve by-laws as amended. Approved.
- New Board Member Orientation Policy.
 - **Motion:** by Tony Filipovitch, 2nd by John Knox. Approve a policy to provide new UU Board members with orientation and training. Approved.

April Board LRP tasks

- The study of administrator/volunteer coordinator and membership coordinator positions has been moved to Board LRP tasks for the Fall.
- Develop a community use plan for the UU building.

Discussion of Chapters 6, 7 and 8 of Governance and Ministry are moved to May 17 meeting.

- Talked about the possibility of having a visual map of our governance and ministry structure; work on this more next year with DM; increased understanding that we as a board are working in PARTNERSHIP with our minister

Meeting adjourned at 8:25 p.m.