

UUFM Board Minutes October 18, 2017 6pm

Review agenda for adds/revisions

“Love Reaches Out” workshop in Hanska. Discuss the possible need for a new sound system. Need for workers in the UUFM Nursery to provide social security numbers and fill out background checks.

Visitor’s Forum

Karen Knox, Linda Ganske

Karen Knox and Linda Ganske: update on the Building Use Policy

Answers to questions regarding current Building Use Policy:

#1 Can we offer our facilities for community use with little or no fee?

- Current Building Use Policy allows for flexibility in charging individuals or groups a reduced fee or waiving the fee and putting the decision in the hands of the Board or Minister.
 - Members & Contributing Friends—Business use: *“Determined when letter of intent [TO THE BOARD] is received.”*
 - Nonmember—Business Use: *“Fees may be reduced or waived at the discretion of the Board or Minister for groups with limited funds.”*
 - Nonmember—Wedding: *“Fees may be adjusted for a small wedding. Applicant may include a letter [TO THE BOARD] detailing the circumstances with Nonmember Building Use Agreement.”*
 - Nonmember—Memorial Service: *“Fees may be adjusted for a small event. Applicant may include a letter [TO THE BOARD] detailing the circumstances with Nonmember Building Use Agreement.”*
 - Does the Board want another category for pricing called **Community Use**, for which there is a reduced rate?
 - Additional questions: Non-profits: If we offer the kitchen and Social Hall free to Nonprofits, do we then charge Members \$50 to use the facilities for a large family gathering?
 - Is a non-profit group able to sign up for a long-term use, in the way the TGN Meditation group (freewill donation has brought in several hundred dollars this year.
 - Do we offer our facilities free to **Nonprofits**?
 - Do we rent **Individual Rooms** downstairs for a reduced rate of \$25 for 3 hours to Members or Nonmembers, even for a Business Use?

#2 Is there such a thing as an Event Coordinator? Is this part of the duties of the Facilities Coordinator? Are the two the same?

- Karen and Linda’s document includes proposals for the duties of **Facilities Coordinator**.

- The **Event Coordinator** tasks have been taken on by the Pastoral Care Committee **when the family has asked for assistance**, with one or two people heading the organizing, usually Karen Knox and Kay VanBuskirk, often with Sue Wiltgen and Teryl Pietz taking charge in the kitchen.

The discussion addressed about the need to set a minimum fee of \$250 and note a few basic services such as: parking, events person, kitchen access, etc.

Karen and Linda will work with the suggestions given and come back to the Board with the revisions.

Consent Agenda

MOTION: Accept Consent Agenda as written. Motion, John. Seconded, Tony.

- Reports (September board minutes, Treasurer's report, Attendance)

Treasurer's Report: All is well; CFD budget spending is ahead of schedule

Our 2 Main Tasks this Year:

- Being disciplined and intentional (organize coffee hour monthly? Fill in percentages in rings of involvement, CCC more involved)
 - Board members discussed different ways to organize coffee hours after service: people sit together by birth month, approach to UU faith (Christian, pagan, agnostic), etc. We will organize this for one time a month. Our first time will be October 29th.
- What will the topic be for our next Listening Circle of Table Topic?
 - November 26th will be a day for us to take part in a discussion about an article on race found in a recent issue of "UU World" magazine. This will be done either as a Listening Circle or a Table Topic.
 - The Mankato YWCA will have an event to discuss issues surrounding race, "It's Time to Talk: Forums on Race on Tuesday, December 5 at the Verizon Center's Grand Hall. The UUFM will host a table at their event.

Updates:

- Our search for a choir director continues.
- Tricia has identified a person who has agreed, verbally, to be the janitor.
- For the Safety Policy, Tricia has located a certified trainer for CPR certification of any UU members for a fee of \$4.50 each. She is an EMT who works with the Lake Crystal Fire Department.

MOTION: John moves we schedule the training for Linda G. and Carrie R. to take this training and several others. The UU will then send a donation of \$100 to the Lake Crystal Fire Department. John moves, Tony seconds. Motion approved unanimously.

- Nancy has asked the Attitude of Gratitude Committee to write up a draft of policies and

procedures they will follow.

- **Communication Policy:** Barrie, Diane and Linda need to discuss designation of Administrator privileges regarding our website. Input from Board members stressed that Admin privileges should be limited to Linda and Carrie. Another consideration to keep in mind is that we do not want to dilute our mission: we are not a directory for regional events. What we want to focus on are the events the UUFM is taking part in.
- The event “Love Reaches Out,” will be held at Hanska, November 18.
- Lisa Presley from UUA Midwest will be here April 13 and 14, 2018 for an Intercultural Competency workshop

Discussion on our current AV system

- John would like to see us concentrate on the technology and resources needed for our hearing-impaired members first. Other priorities would include a new projector and other elements that make up an AV system.

Nursery

- The UUFM needs to identify who does background checks for those who are doing childcare on behalf of the UUFM.
- Name, address and social security numbers need to be provided to John in addition to the info provided for the background check.

Adjourned: ???

Next Meeting: November 15, 2017 at 6pm