

New Board Member Orientation

Approved 4-19-17

Our goal is to quickly and efficiently orient new board members to understand the structure of the UUFM and the responsibilities and workings of the UUFM Board of Directors.

Orientation will be done annually, after new members are elected and before they take office on July 1st, or in the first month of their appointment. Orientation will be facilitated with two board members: one newer and one more experienced. The minister will also be invited to participate, so that an emphasis is placed on board partnership with the minister.

Orientation will include the following information and materials:

1. Book--*Governance & Ministry, Rethinking Board Leadership* by Dan Hotchkiss, especially chapter 5: The Job of the Board.
2. Current UUFM Board Reference Manual.
3. Copy of annual budget and current monthly budget.
4. Demonstration of Dropbox.

The board team is encouraged to follow up with new members several times after orientation to answer any questions and concerns.