

Minutes
UUFM Board Meeting
October 18, 2018 6-7:59 p.m.

Attendance:

Tony Filipovitch, President
John Knox, Treasurer
Diane Dobitz, Member at Large
Tricia Nienow, Member at Large
Nancy Cramblit, Past President
Faye Mattison, Secretary
Andy Roberts, Member at Large
Rev. Rita Capezzi, Minister

Not present:

Ken Davey, Vice President

Greeting and Check-In

Chalice Lighting and Board Covenant: We light our chalice to remind us of our gratitude to be of service, our role in the ministry of this church, and our connection to Unitarian Universalists everywhere. Let us begin in love.

Review Agenda for adds/revisions

Consent Agenda: Attendance, September Board Minutes, Treasurer's Report, Minister's Report, Finance Committee Notes, EdJ Notes. **Motion:** Diane Dobitz; Second, John Knox; passed.

Promises for the Covenant:

- What does it mean to be a good steward of the fellowship?
 - Rita will pay attention to repetitions, commit to offering variety and listen to any related concerns.
 - We as a board commit to provide the resources Rita needs to accomplish the congregation's goals. We commit to communicate openly with each other and with Rita. We are servants, not bosses. We are all in this together. As a board, we are open to suggestions and ideas from members and friends, and we will be direct with people when their suggestion may have to wait due to the volume of ideas that are communicated to Rita. We need to be clear about current priorities, so that suggestions can receive the time and process they deserve.

Updates and Committee Recommendations:

- **Stewardship Campaign:**
 - Nancy Cramblit shared the committee's thoughts for Kay VanBuskirk as follows: Sunday Table Talks have been helpful to the Stewardship Committee. After October 21, they will give the board a list of people who haven't pledged so we can contact them to remind them to pledge,

- regardless of the amount. Kay will give us a report at the next Board meeting, and she will provide a general script for us to use.
- John has received eight pledges totaling approximately \$30,000, and he expects to receive more pledges. He'll give an update to Rita to mention on Sunday.
- The Finance Committee is talking to committee chairs to discuss their monetary needs. This will help later in the spring when we are formulating the budget, but for now it is mainly to identify areas where money could be saved.
- **Finance Committee Recommendation for Childcare Attendant Budget:**
 - The committee feels that use of the SCRIP program would be better received by members if it is clear that the specific target is CFD.
- **Safety Seminar Update (Tricia Nienow):**
 - Tricia and Dick Nienow attended the last week's meeting held by our insurance company, Church Mutual. Representatives of Church Mutual made a presentation on safety-related issues.
 - It is important to communicate clear safety expectations to all groups using our facility.
 - Tricia will talk with Faye regarding church safety issues for greeters.
- **EdJ Committee--Salvation Army Lunch (Diane Dobitz):**
 - EdJ recommends that we stop serving Salvation Army meals at the end of December 2018. Leftover money will go directly to Salvation Army because people gave with Salvation Army in mind.
 - As chair of EdJ, Diane, with Tony's input, will write a letter to Salvation Army to inform them of this change.
- **EdJ Committee--Name Change:**
 - Discussion was held about alternative names for the Education and Justice Committee (EdJ) and it was agreed that the name would remain as is.
- **Building and Grounds Aesthetics (Andy Roberts):**
 - Dennis Siemer will make decorative wood plaques to cover the pew crosses. **Motion:** Tricia Nienow, Second: Faye Mattison; approved.

Old Business:

- **Minister/Board Duties (Responsibility Chart):**
 - The chart was amended as follows: the center "Joint" column title was changed to "Minister/Board," "Leadership Development" was moved to the center column, "Assessment of Teams" was added to the center column, and "of the minister" was added to "Policy and Assessment" under the Board/Congregational Priorities column. **Motion:** To approve the Minister/Board Duties chart as amended. Moved: Diane Dobitz, Second: Tricia Nienow; approved.
- **Committee on Shared Ministry (COSM):**
 - The Board discussed UUFM members who might be willing to serve on the COSM. The candidates were contacted, and the following persons have agreed to serve: MaryAnn Nelson, Richard Chambers, Marlene Stein-Greiner and Kylie Kuhlman. Committee members will elect a chair

and decide on how their membership will rotate.

- **Motion:** To approve the COSM Policy. Moved: John Knox, Second: Andy Roberts; approved.
- **Personnel Decision-Making Policy:**
 - **Motion:** To change the policy to make the Minister “Head of Staff.” Moved: Andy Roberts, Second: Diane Dobitz; approved.
- **Rapid Response Task Force Policy:**
 - **Motion:** To approve the Rapid Response Task Force Policy. Moved, John Knox, Second, Andy Roberts; approved.

New Business:

- **Committee Priorities for the Coming Year (Building and Grounds, Finance, EdJ, Personnel, Communications, Shared Ministry)::**
 - Tony would like committees to submit monthly reports to the Board. This can be a copy of minutes. It’s acceptable to respond with “nothing to report.”
 - Tony suggested getting a list of priorities from Building and Grounds, i.e. sound system, solar, memorial garden, labyrinth. Andy said that usually others tell them what the committee’s priorities should be. Andy will write up minutes for Building and Grounds and submit them to the Board.
 - Rita mentioned that it's important to consider the partnerships that come into play for each project.
 - Tony will ask committees to submit a list of priorities.

Set Date for Board Work Session:

- The Board will meet for a work session on Monday, November 19, at 7:30 p.m. at Nancy Cramblit’s home.

Adjournment at 7:59 p.m.