

Minutes
UUFM Board Meeting
January 24, 2019 6-8:12 p.m.

Attendance:

Tony Filipovitch, President
John Knox, Treasurer
Ken Davey, Vice President
Diane Dobitz, Member at Large
Faye Mattison, Secretary
Andy Roberts, Member at Large
Rev. Rita Capezzi, Minister
Nancy Cramblit, Past President
Barbara Keating, Co-Chair, Finance Committee

Greeting and Check-In

Chalice Lighting and Board Covenant: We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.

Review Agenda for adds/revisions:

- Added Children's Faith Development request for Summer Chalice Camp to New Business.

Consent Agenda: Attendance, December Board Minutes, Minister's Report, Committee Reports. Tony suggested that we move the Treasurer's Report to Committee Updates. **Motion to move the Treasurer's Report to Committee Reports and to approve the Consent Agenda:** Tony Filipovitch; passed.

Promises for the Covenant:

- A lot of listening took place this month at meetings and via emails. It's important incorporate reviewing and debriefing into discussions, as well as to celebrate accomplishments before moving on to the next thing.
- Webinars and other learning opportunities reinforce our connections with the Midwest Region and UUA, and they also provide inspiration.

Committee Updates:

- **Treasurer's Report:**
 - People have contributed money in 2018 for 2019, so the funds are sequestered into a designated fund until the new fiscal year starts (July 1), and then they are transferred into pledged income so they show as income for the year for which they are pledged.
 - Total Operating Income for the 2018/2019 budget is \$135,958; Projected Fiscal Year Total is \$161,016. Net Operating Income for 2018/2019 is (\$53,186); Projected Fiscal Year Total is (\$18,512). Our projected deficit is lower than expected, but it is still a deficit.
 - The mortgage principal is decreasing by approximately \$600 per month. Undesignated memorials go into the mortgage.
 - The Parsonage Reserve Fund was used for the new HVAC unit. Insurance has assisted with hail damage and other needs.

- **Finance Committee:**
 - Barbara Keating highlighted items from the January 15 Financial Report. It's important to be specific as to whether a collection is a Second Sunday Collection or for another purpose.
 - The Finance Committee will meet with the Worship Committee to learn what Worship needs for the year to pay outside speakers. Worship could also provide feedback on what is said in services about our financial status.
 - Committee chair descriptions list policies regarding financial contributions to external organizations.
- **Stewardship Campaign (Final Report):**
 - Kay VanBuskirk submitted a written report.
 - For Fiscal Year 2019, \$117,600 has been received in pledges from 60 pledging units [figures updated to January 27, 2019].
 - Unpledged income now includes any income not part of a signed pledge form. (Previously, regularly recurring income was counted as pledged, even if no signed form was returned.)
 - Thirty pledging units have not responded.
 - John mentioned that there is ongoing confusion about what year people are pledging for.
 - We need to view stewardship as an ongoing process.
 - New members will not solve financial issues, but they may bring in new ideas.
 - Rita proposed sending a thank-you for pledging, to be signed by Tony and herself.
 - Rita emphasized how important it is to take time to work on the spirituality of stewardship.

Old Business:

- **Finance Committee Recommendation for Financing Lighting Project:**
 - We could self-finance from the General Fund.
 - We could hold a special “Buy a Light” fund drive in the spring to defray part of the cost.
 - **Motion:** That the Treasurer be authorized to write all checks for the lighting project. John Knox; Second, Diane Dobitz; passed.
- **Mid-Year Meeting Agenda:**
 - We will ask people to write down types of fundraising activities they have participated in that were successful.
 - Added Approval of Minutes of January 2018 Midyear and May 2018 Annual Meetings.
 - Congregation will vote to approve the April 14 Minister Installation.
- **Installation Committee:** Kay VanBuskirk, Sandra Walberg, Connie and Jim Rovney, Sue Wiltgen, Terry Pietz, Penny Herickhoff, Jane Schostag, Karen Knox. All have been contacted and are willing to work on Rita's April 14 installation. **Motion to approve:** John Knox; Second, Andy Roberts; passed.

New Business:

- **Certification of Membership and Other Information:**
 - As of February 1, we have 118 members. John will complete one more data section; this will be submitted on February 1.
 - Tony completed a Diversity Survey.
- **Property Inventory Review (Building and Grounds):**
 - Andy will check the old inventory to see what's included and bring it to Building and Grounds. Scott Thiem took pictures.

- **Audit Committee Discussion:**
 - The committee will review the By-Laws requirements for who should serve.
- **Carrie Rice Request for Approval to Pursue Funding for UUFM Chalice Camp:**
 - This event will take place the first week in June at UUFM. Parents have expressed an interest, and Carrie would like to involve youth as counselors.
 - John wondered if we could include children from Nora UU.
 - Registration covers half the cost; balance is \$1,400.
 - **Motion to approve, with the stipulation that Children's Faith Development will continue to seek sources of funding:** Andy Roberts; Second, John Knox; passed.
- **Regional Mid-America Assembly (St. Louis, April 5-7, \$210) and General Assembly (Spokane, June 19-23, \$425; \$160 off-site):**
 - We'll discuss these events at next month's Board Meeting.
- **Board Policy on Motions:**
 - From Ken Hurto, UUA Website, "Preparing the Agenda" : "If the Board approves the agenda, it may then be assumed any resolution brought up as an Action Item already has been "seconded." If a resolution is put forward and amended, the maker of the motion, if s/he agrees, may simply accept any change as a "friendly" amendment to be incorporated in the original motion. If not, then the amendment must be voted upon before the original motion may be acted upon."
 - After discussion, the Board decided to keep our policy on motions as is, i.e. to require both a motion and a second.
- **EdJ request re. \$350 Philanthropy Fund:** A quote from previous Board minutes states that "The UUFM Philanthropy Fund is to provide aid in the event of a catastrophe or sudden need. This aid will help others directly or create change through the use of our gifts." The fund has been drawn on since it was established in 2010. *Do we wish to continue to reserve this fund, and do we wish to have EdJ manage it?*
 - Because this is a line item, not a fund, it disappears at the end of each year. EdJ always reports this to the congregation.
- **Anuak Community Request to Use Fellowship Hall:**
 - This request to use Fellowship Hall for a fundraising event (with freewill donations to be solicited for use of space) has been tabled.

February Board Meeting:

- Our next Board meeting will be on **Thursday, February 21, at 6 p.m.**

Motion to Adjourn at 8:12 p.m.: Diane Dobitz; Second, Tony Filipovitch; approved.