

Minutes
UUFM Board Meeting
May 16, 2019 6-8:10 p.m.

Present:

Tony Filipovitch, President
John Knox, Treasurer
Ken Davey, Vice President
Diane Dobitz, Member at Large
Tricia Nienow, Member at Large
Faye Mattison, Secretary
Nancy Cramblit, Past President
Rev. Rita Capezzi, Minister

Not Present:

Andy Roberts, Member at Large

Greeting and Check-In

Chalice Lighting and Board Covenant: We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.

Review Agenda for adds/revisions:

- Added Gift from Nora UU to Committee Requests.

Consent Agenda: Attendance, April Board Minutes, Treasurer' s Report, Minister' s Report, Committee Reports, Board/Minister Covenant, Board Job Description, Nominations Committee Report, Minister Transition Expenses. Added File Retention Procedures. **Motion to approve the amended Consent Agenda:** Diane Dobitz; Second, Tricia Nienow; approved.

Committee Requests:

- **Personnel Committee Recommendations:**
 - For salaried personnel, the staff supervisor will pay attention to the number of hours people work to be sure they are not overworked. **Motion to accept the Personnel Committee salary recommendations:** Diane Dobitz; Second, John Knox; approved
 - Ministerial Agreement friendly amendments:
 - Under section 4.5 Holidays, added "The congregation provides for six paid holidays."
 - Under section 5.2 Termination by Resignation or Retirement, added "Consistent with employment policy, accrued vacation days will be compensated in the financial equivalent."
 - Motion to approve the Ministerial Letter of Agreement with the two friendly amendments: Diane Dobitz; Second, Ken Davey; approved.
 - Rita will forward an amended copy; Tony and Rita will sign it.
- **EdJ—MUUSJA Justice Rubric:**
 - The EdJ Committee is in the process of transitioning from a committee to a Ministry Team.
 - The Board will study one rubric per month, pass the results on to EdJ, and then to the congregation.
 - Rita will invite Danny Givens to meet with the Board in the fall.

- **Committee on Shared Ministry Update:**
 - Mary Ann Nelson resigned as chair.
 - Tony will speak with various individuals to assess their interest in being on the committee.
- **Gift from Nora UU:**
 - The Nora gift card from Drummer's will be used for the Memorial Garden under Patti Ruskey's guidance. We'll thank them again when we know what was purchased.

New Business:

- **Annual Meeting Agenda:**
 - Round Table questions will be in the Order of Service on May 19. An email notice will be sent out to the congregation explaining that Rev. Rita will be absent from that portion of the meeting.
 - Highlights:
 - The June 19-23 General Assembly sessions will be available online at the church to anyone who wishes to attend.
 - Eleven members participated as trained facilitators in It's Time to Talk About Race.
 - The installation of our new minister, Rev. Rita Capezzi, on April 14 was a joyous, well-attended celebration.
 - A number of aesthetic improvements have been completed, including a new name tag cabinet, improved lighting throughout the building, etc.
 - Several members gave of their time and energy to the Connections Shelter in partnership with Grace Lutheran Church.
- **Budget Recommendations:**
 - Because we received more pledged and non-pledged money than originally projected, less money needs to be transferred from the reserve. At the annual meeting, John will share income and expense pie charts for the current and upcoming budget years, including dollar amounts for each category.
- **Planning Timeline:**
 - Tabled.

Email Motion: To remove Carrie Rice from the UUFM debit card account, because her term of employment will be completed by June 2, 2019. Tony Filipovitch; Second, John Knox; passed. The vote was 6-0 with one not voting.

June Board Meeting:

- Our next Board meeting will be on **Thursday, June 13, at 6 p.m.**

Motion to Adjourn at 8:10 p.m.: Ken Davey; Second, Diane Dobitz; approved.