

Minutes
UUFM Board Meeting
June 13, 2019 6-7:40 p.m.

Present:

Tony Filipovitch, President
Ken Davey, Vice President
Diane Dobitz, Member at Large
Tricia Nienow, Member at Large
Andy Roberts, Member at Large
Faye Mattison, Secretary
Nancy Cramblit, Past President
Rev. Rita Capezzi, Minister

Not Present:

John Knox, Treasurer

Greeting and Check-In

Chalice Lighting and Board Covenant: We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.

Review Agenda for adds/revisions:

- Rev. Rita requested that discussion of the need for a Communications Task Force, a Webmaster and at least two Facility Coordinators (from her Ministry Report) be moved to New Business.

Consent Agenda: Attendance, May Board minutes, Treasurer' s Report, Minister' s Report (see above request), Committee Reports.

- **Motion to adopt the amended Consent Agenda:** Tricia Nienow; Second, Ken Davey; approved.

Recognition of Outgoing Board Members:

- Appreciation was expressed by all present for the generous service of outgoing Board members Ken Davey and Diane Dobitz.

.New Business:

- **2019-2020 Budget Approval:**

- The Personnel Committee's recommendation for a 6% increase in Linda's salary is in the proposed budget.
- We will contract with Joanna Roelofs of EcoGreen for custodian services.
- **Motion to increase the Custodian line from \$4800 to \$7800 for contracted services (rather than employee status):** Tony Filipovitch; Second, Andy Roberts; passed.
- **Motion to adopt the amended budget:** Andy Roberts; Second, Faye Mattison; approved.

- **Rev. Rita's Requests:**

- **Communications Task Force and Webmaster:** Rev. Rita requests the formation of a Communications Task Force, which would report to the Board, to oversee internal and external communications, assist on the website and manage social media. We need a webmaster, which is a budget item that still

needs to be funded. These requests will be on next month's Board agenda.

- **Facility Coordinators:** Rev. Rita also requests that we find at least two paid Facility Coordinators to be available during non-member events at the church. Duties would include opening and closing the building, and assisting with any needs that might come up.
- **Hiring Updates:**
 - We have received three applicants for CFD Director on Indeed. It would be good to have someone on board by August.
- **Board Member Training:**
 - Training for new Board members will take place between July 6 and July 12, most likely on Tuesday, July 9, at the Fellowship. Current Board members are welcome to attend, but this is not required.
 - Facilitators will include John Knox (stewardship), Tony Filipovitch and Rev. Rita (mission/vision).
- **Leadership Retreat Planning:**
 - The Leadership Retreat for Board members, committee members and staff will take place either August 16-17 or August 23-24. Board members should let Tony know which dates will work best for them. Attendance is limited to Board and committee members.
- **Stewardship Planning:**
 - We need to decide which kind of Stewardship Drive we will conduct and choose a starting date.
 - We hope to bring in a consultant from MidAmerica/UUA. Our main cost would be travel expenses.
 - Planning for the structure of the drive will begin during the Leadership Retreat in August.

July Board Meeting:

- Our next Board meeting will be on **Thursday, July 11, at 6 p.m.**

Motion to Adjourn at 7:40 p.m.: Andy Roberts; Second, Ken Davey; approved.