

**UUFM Board Meeting
October 1, 2020 @ 6:00 p.m.**

Present:

Penny Herickhoff, President
Bob Finley, Vice President
John Knox, Treasurer
Todd Schweim, Secretary
Tom Little, Member at Large
Cheiron McMahill, Member at Large
Kathryn Vonderharr, Member at Large
Rev. Rita Capezzi, Minister — ex officio
Tony Flipovich, Past President – ex officio

Chalice Lighting—We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth, and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.

Opening Reading— Rita read a piece called, “The Covenant” by Janice Marie Johnson.

Personal check-in—Each board member gave a short personal check-in on what they are bringing with them to the meeting and the issues they are dealing with.

Board members then gave their impressions and thoughts on ways to improve the Leadership Retreat, which was held September 25-26, 2020.

Key take-aways include:

- Getting a better understanding of people within the group.
- The small groups and discussion times had a positive impact and were found to be valuable, especially during COVID.
- How each person approaches a challenge is very different.
- The organization and presentation of the retreat was very positive and much more than most participants were expecting.
- There is a newfound appreciation of our diversity.

- People were willing to speak openly and honestly about how they really feel.
- There needs to be a way to set goals and directives in future retreats.

The Consent Agenda—Rita had a correction in the attendance of the September minutes. John moved that the minutes be changed. Bob second, the vote was unanimous in favor. The motion passed.

Bob made a motion, John second, to approve the consent agenda. The vote was unanimous in favor. The motion passed.

In the future, Bob will supply the Communications committee minutes, these will be part of the consent agenda.

Announcements

Joint Task Force created to initiate UUFM's Eide Bailly Response – met Sept 24.

Finance: Liz Kipp and Dennis Cramblit; Personnel: Danielle Stedman and Carrie Rice

Committee on Shared Ministry – Dick Chambers rotated off. Henry Panowitsch appointed to replace

President' Wish list – New feature in Weekly Update – what do we need/want donated, esp. services? This is going to begin in the Weekly Update, and possibly in separate e-mails and phone calls.

Retreat summary – is in process. Will be shared in the first week of October. The summary will be open for discussion November.

Reports

Ministry—Rita said that UUFM has reached the milestone of having the same minister for three years for the first time since 2011.

She said that the UUFM committee structure and the personnel within those committees are working well and in good order.

Rita has a draft covenant she is working on, it is located in DropBox.

Rita is doing more interfaith work than previously expected. A group of area spiritual leaders are writing two pieces regarding racial justice as a spiritual concern.

Rita listed additional meetings and retreats she is attending.

Stewardship—Tony presented the upcoming Stewardship Plan. The plan is for the timespan of 2020-2023. Bob made a motion, Cheiron second, to approve the Stewardship Plan. The vote was unanimous in favor. The motion passed.

Penny suggested and it was agreed that all board members write a letter of encouragement to fellow UUFM members regarding stewardship. We issued a board challenge that Stewardship Committee members do the same. Rita's spouse, Jeff Lowry was proposed as judge. Penny offered a prize for Best Letter. She will send challenge directions to members of both groups. All stewardship letters are to be sent to Tony by October 23, 2020. He will remove names and send letters to Jeff for judging.

Communication—Bob gave a report on the last communication meeting. Key messages include, "What messages do we want to get out?" as well as, "How is that message getting out?" The communications committee is writing a criteria for the Weekly Update. This will be available at the November board meeting.

Cheiron was asked to develop a criteria for a Facebook group that is dedicated to UUFM members.

Todd gave a review of Google Analytics reporting and its integration into the UUFM website.

Action Items

Penny made a motion to request the Building & Grounds Committee identify a local boiler replacement consultant/ventilation contractor that is willing to inspect premises, and provide written recommendation & cost estimates for the UUFM building. The Building & Grounds committee will get this information to the board by November. John Knox second. Vote was unanimous in favor. The motion passed.

Discussion Items

Should UUFM building remain closed through January 2021 and the indefinite future? The Board looks to Building and Grounds to provide us with an assessment of UUFM's ventilation and air handling system, likely timeline for needed safety enhancements and cost estimates, after which

the Board may discuss our need for a task force to develop re-opening protocols. John motioned to table further discussion of re-opening our building until the ventilation analysis is received. Kathryn second. Vote was unanimous in favor. The motion is tabled.

A review of the Board Response Portion of Minister's 2nd Year Renewal was held. The board reviewed and edited the document. Penny is processing the edits.

Bob motioned that we adjourn, John Knox second, unanimous in favor.

**Next Board Check-in:
Wednesday, October 14, 2020 @ 4:00 p.m.**

**Next Board Meeting:
Thursday, November 5, 2020 @ 6:00 p.m.**