

UUFM Board Meeting Minutes February 4, 2021 @ 6:00 p.m. via Zoom

Present:

Penny Herickhoff, President
Bob Finley, Vice President
John Knox, Treasurer
Todd Schweim, Secretary
Tom Little, Member at Large
Cheiron McMahill, Member at Large
Kathryn Vonderharr, Member at Large
Tony Flipovich, Past President – ex officio
Andy Roberts—Building and Grounds Committee
Rev. Rita Capezzi, Minister — away on leave

Chalice Lighting—We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth, and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.

Opening Reading— Penny read a piece by Kristen L. Harper, called, *“The Breath of Life Is Not Mine Alone.”*

Personal check-in—Each board member gave a short personal check-in on what they are bringing with them to the meeting and the issues they are dealing with.

Leadership Experience—Katheryn, Rita, Bob, and Cheiron have been attending the Leadership Experience. This month, the topic for review during the board meeting was, *“Intercultural Conflict.”* Bob led a 15-minute presentation on the topic using the presentation slides prepared by Lisa Presley.

Review agenda for additions/revisions

The Consent Agenda—John requested that the personnel committee report be removed from the Consent Agenda.

John moved to approve the revised Consent Agenda. Cheiron second. The vote was unanimous in favor. The motion passed.

John asked for clarification on the personnel committee report. With clarification, Bob moved that the report be approved. John second. The vote was unanimous in favor. The motion passed.

Announcements

- **3rd Party Accounting** – Morken Eckberg Steiner, LLC handling accounting transition
- **A joint letter of thanks was sent to all donors** with year-end giving statements
- **UUA Annual Recertification** submitted and
- **UUA annual state of the congregation survey** submitted
- **PPP - 2nd round – UUFM application is in process with our bank** – John Knox
- **Board Development Stewardship Learning through Mid-America**
 - Feb. 6 Effective Pledge Drives: Connecting Online and Off
 - Feb. 13: Asking for Contributions During These Times
- **President's Letter on topic of stewardship** in Weekly
- **Summary of UUFM member giving participation over 5 years** prepared by John
- **Mid-year meeting was well attended**

Reports

Building and Grounds—Andy joined the meeting and reported on the air handling issues we are facing when our building reopens. He reported that there are a number of improvements that can be done to the existing building infrastructure. Improvements include: opening existing vents, opening doors, and improved processes to maintain uniform airflow direction.

Stewardship—Tony gave us the FYE 2022 pledge appeal update. He announced that Mae Gagnon has joined the Stewardship team. The board was brought up to date on the functionality of Breeze for the upcoming pledge campaign. Tony, Mae, Bob and Penny will attend one or both of the Mid-America Stewardship sessions on Feb 6 and 13.

Communications—Bob led an overview of policies and practices being evaluated by the committee.

DISCUSSION ITEMS

Tom led a discussion on how an online store can be used as a fundraising option for the upcoming auction to be held April 10. Custom-made UUFM items would be sold in an online store. UUFM board members would need responsible for marketing and promotion of the store as a fundraising option in order to make this a successful venture.

Valentine's cards were sent from the board to the employees of UUFM. Cheiron managed the project.

John and Tom are generating farewell ideas as we prepare to say goodbye to Office Administrator Linda Ganske. Linda will be retiring from UUFM this spring.

Tony led a discussion regarding the January Mid-Year meeting and the input that the congregation had during the breakout sessions regarding the use of Zoom and virtual gatherings.

We discussed a reimagining of the Board Check-in meeting. The group decided that these meetings will be social in nature and will not contain UUFM agenda generating ideas.

ACTION ITEMS: Upon Recommendation of the Finance Committee:

- 1. Treselia's employment change from 17 to 20 hours per month.** After a general discussion, John moved that the board make the hours/pay increase effective February 1. Kathryn second. The vote was unanimous in favor. The motion passed.
- 2. The creation of a designated fund to hold the accumulated annual savings realized from Rev Rita's shift to her partner's health insurance (roughly \$4,500/year) money previously spent on health insurance payments for upcoming transition and sabbatical expenses.** John motioned. Kathryn second. The vote was unanimous in favor. The motion passed.

Bob motioned we adjourn.

**Next Board Meeting:
Thursday, March 4, 2021 @ 6:00 p.m. via Zoom**