

UUFM Board Meeting Minutes
March 4, 2021 @ 6:00 p.m. via Zoom

Present:

Penny Herickhoff, President
Bob Finley, Vice President
John Knox, Treasurer
Todd Schweim, Secretary
Cheiron McMahill, Member at Large
Kathryn Vonderharr, Member at Large
Tony Flipovich, Past President – ex officio
Rev. Rita Capezzi, Minister — ex officio
Jane Shostag, the Committee on Shared Ministry
Nancy Cramblit, the Committee on Shared Ministry

Chalice Lighting—We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth, and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.

Opening Reading—Rita read a piece entitled, “Nothing is Static,” by the Rev. Manish K. Mishra-Marzetti. Rita mentioned that we are at the one-year anniversary of migrating to the Zoom platform. She noted that we are in a time of change and are moving in a new direction. Our Fellowship is actively changing methods and practices in order to adapt to the changing times.

Personal check-in—Each board member gave a short personal check-in on what they are bringing with them to the meeting and the issues they are dealing with and commented on the Mid-Year break-out group comment that offered the greatest surprise.

Leadership Experience—Katheryn, Rita, Bob, and Cheiron have been attending the Leadership Experience. This month, the topic for review during the board meeting continues to be the, “Intercultural Conflict Model.” Katheryn and Cheiron continued with this topic and used an existing conflict as a case study for further discussion at our April meeting. The case study can be found in the file 2021 MWLS Presentation 3.4.21.

Review agenda for additions/revisions

The Agenda—There were no additions or corrections to the agenda.

The Consent Agenda—The Consent Agenda includes: Feb. Board minutes, Feb. Minister’s Report, Attendance Report, Personnel Comm. minutes, Finance Comm. minutes, Communications Comm. Report, March Task Force minutes. No Feb. Treasurer’s Report was submitted.

Bob moved to approve the Consent Agenda. Katheryn second. The vote was unanimous in favor. The motion passed.

Announcements

- **Mid-America has awarded UUFM with the Spring 2021 Chalice Lighter grant in the amount of \$10,000.** We would like to thank Tony and the many people involved in helping UUFM obtain the grant.
- **Accounting transition**—The UUFM accounting transition is underway. We are moving to Quickbooks Online Plus and its' integration with our accounting firm.
- **Paycheck Protection Program**—The UUFM PPP application has been approved and funded. John is working on the additional paperwork.

Reports

- **Minister's Report**—Rita discussed the Minister's Report. She highlighted the following topics:
 - The hiring process for the new office administrator.
 - Worship is organized through April 18, 2021.
 - Green Sanctuary updates.
 - The New Day Rising conference and what that work might look like for UUFM.
- **Stewardship**—FYE '22 Pledge Appeal has begun. Tony mentioned that we are at 60% of our goal with 50% of the participants at this point. A celebration is planned for April at the completion of the Pledge Appeal. Tony said he is hopeful that a task force can be organized to bring all of the income generating components of UUFM together at some point in the future.
- **Communications Committee**—Bob introduced the revised Communications Policy. The policy was presented at this meeting with the intent that the board adopt the policy at the April board meeting.

DISCUSSION ITEMS

Chalice Lighter Grant

Penny will be contacting Denny Siemer to initiate the Technology Task Force. The task force will be responsible for fulfilling the following:

- Re-assess UUFM equipment needs to improve sound & stream services, per UUA guidelines.
- Assess hardware/software needs of staff to expedite communications.
- Propose hardware/software purchases, installation needs & estimated costs.
- Propose training and support needs to utilize equipment – TechSoup options
- Oversee purchase/installation following Board approval.
- Issue Summary Report.

Second Year Review Reflections

A joint session between the board and the Committee on Shared Ministry was held. CSM representatives Jane Shostag & Nancy Cramblit were present. Jane led a discussion about the Committee on Shared Ministry and its role in our organization. The CSM plays an important role in communications where our ministry department and our congregation intersect. There was general discussion between the board and CSM regarding the differences between the two documents, the UUFM Board 2020 2nd Year Renewal Report and the Evaluator Form for Application for Renewal of Fellowship.

ACTION ITEMS

Church Re-Opening Task Force—Todd made a motion that Penny create a Church Re-Opening Task Force and they report at the annual meeting. Bob second. The vote was unanimous in favor. The motion passed. The Task Force will make its first report at the Annual meeting in June.

Nominating Committee—Tony made a motion that he, Nancy Cramblt and Katheryn Vonderharr be the Nominating Committee, with Tony as chair. Cheiron second. The vote was unanimous in favor. The motion passed.

Bob motioned that we adjourn.

Next Board Meeting: Thursday, April 1, 2021 @ 6:00 p.m.