

**UUFM Board Agenda Minutes  
July 1, 2021 @ 6:00 p.m. via Zoom**

**Present:**

Bob Finley, President  
Todd Schweim, Vice President  
Liz Kip, Treasurer  
Mae Gagnon, Secretary  
Cheiron McMahill, Member at Large  
Kathryn Vonderharr, Member at Large  
Deb Fitzloff, Member at Large  
Penny Herickhoff, President – ex officio

*Moment of silence in honor of member David Allan's recent passing.*

**Chalice Lighting:** “We are a welcoming people of diverse beliefs who commit to nourish the spirit, broaden the mind, nurture the earth, and build community. May this flame we kindle remind us to strive, today and every day, to love beyond belief.”

**Welcome/Check-in:** Each person shared the “best thing that happened” in their day followed by a welcome to the new board members. (No guests/visitors were present during this meeting.)

**Review of agenda for additions/revisions:** No additions or corrections were made to the agenda.

**Vote on the Consent Agenda:** Items in the Consent Agenda included June Board Minutes, Treasurer’s Report, Attendance Report, Personnel Committee Minutes, and Finance Committee Minutes. No Ministry Report was present in the Consent Agenda folder.

Todd moved to approve the Consent Agenda. Liz seconded. The vote was unanimous in favor and the motion passed.

**ANNOUNCEMENTS**

**Down payment made on video technology upgrades:** The down payment was made late last week with the intention of being installed in time for the church’s reopening date of September 12<sup>th</sup>. A projector will also need to be purchased as a separate expense.

**The church’s internet service will be provided by Spectrum.**

**ACTION ITEMS**

New projection equipment is required to finalize the church’s video upgrades. However, nothing is yet budgeted for this purpose and a projector is estimated to cost between \$12,000 and \$15,000.

Liz moved to approve the Finance Committee be directed to recommend funding options to cover the cost of a new or used projector. Todd seconded. The vote was unanimous in favor and the motion passed.

### ORIENTATION SESSION

Orientation for new board members included (but not limited to) the following topics:

- **Board Member roles and responsibilities:** descriptions, covenant, responsibility charts, etc.
- **Resources for learning:** Documents within Dropbox; *Governance and Ministry* book.
- **Board planning assumptions:** The Fellowship wishes to grow in size, impact, spiritual depth, etc.
- **Board meeting expectations:** attendance, consent agenda usage, etc.
- **Structure and governance:** Minister (ministries) responsibilities vs. Board (fiduciary) responsibilities, etc.
  - Question was raised regarding how congregants may offer respectful, anonymous feedback/questions since approaching board members or staff directly may be intimidating – this question may be revisited later.

### DISCUSSION ITEM

General discussion held about issues and timelines for once again holding Sunday services in person. The Board is asked to finalize a reopening plan for August. Penny shared the following information:

- Reopening task force is looking to add a nurse and doctor to its panel
- Goal is to have multiplatform services (in-person and streaming) set up for September 12<sup>th</sup>
- Concerns:
  - Children too young to be vaccinated and how to provide ministry for them
  - Music in church – what will it look like?
  - Multiplatform functionality – will it be ready for September 12<sup>th</sup>?
  - Socializing before/after church – how to do it safely and easily?
    - Congregants have stated a desire for a “welcome back” party – what would this look like when done safely?
  - HVAC issues currently are being professionally addressed

Liz motioned to adjourn and Cheiron seconded. The meeting ended at 7:59 p.m.

**Next Board Meeting: Thursday, August 5, 2021 @ 6:00 p.m.**